

# Hobsons Bay Libraries



## Writing Winning Resumes

Where do I start?

What are employers looking for?

What information about me is relevant?

If you have been asking these questions, this could be the session you've been looking for. This workshop will explore how to prepare an effective resume and write a cover letter with impact. Hints, tips and definite no-no's will be discussed.

This informative, relaxed workshop will be run by Michelle Collett, the Learning and Development Coordinator for Hobsons Bay City Council.

This is a FREE event.

**Thursday, 20<sup>th</sup> January 2011**

**10.00am to 11.30am**

**Altona North Community Library**

Bookings: 9932 2303 or [www.writersresume.eventbrite.com](http://www.writersresume.eventbrite.com)



**Hobsons Bay**  
CITY COUNCIL